



# Week Action

**June 20-24, 2011**

***Note: Volunteer activities should run between 8:30 a.m. – 4:30 p.m.  
Please, ONE sheet per project. You may make additional copies.***

Agency: \_\_\_\_\_

Address: \_\_\_\_\_

Agency Contact: \_\_\_\_\_

Telephone: \_\_\_\_\_

Location of Project(s) (if different from above): \_\_\_\_\_

\_\_\_\_\_

## **Volunteer Opportunity**

Describe the project to be completed by volunteers (include specifics, i.e. project goal, skills needed of volunteers, tools or equipment, training or preparation required, and appropriate dress.) Please attach additional paper, if necessary.

### **Project Description**

\_\_\_\_\_

\_\_\_\_\_

**Project** Day(s): \_\_\_\_\_ Time: \_\_\_\_\_ A.M./P.M. to \_\_\_\_\_ A.M./P.M.

Size of group required for your project? Maximum #: \_\_\_\_\_ Minimum #: \_\_\_\_\_

Does your agency have liability insurance that would cover this project? \_\_\_\_\_

Will lunch be provided to volunteers? \_\_\_\_\_

Volunteers will work with the following clients: \_\_\_\_\_

\_\_\_\_\_